

Hintonburg Community Association Annual General Meeting

DRAFT MINUTES

Thursday September 21, 2023

Call to Order @ 7:00 p.m.

Reference: [HCA Constitution](#)

1. Call to order

~40 people in attendance

2. Land Acknowledgment & welcome

Emily Addison introduced herself, gave land acknowledgement, thanked all for coming.

3. Approval of the 2023 Agenda

MOTION to approve the agenda for the 2023 Hintonburg Community Association Annual General Meeting.

M/S: *Larry Hudon/Paulette, passed.*

43. Approval of the 2022 AGM Minutes

MOTION to approve the meeting minutes for the 2022 Hintonburg Community Association Annual General Meeting.

M/S: *Wayne Rodney/Linda Brown, passed.*

5. President's report (Emily Addison)

- Very busy year for the HCA
- 11 committees - largest being zoning and environment each with well over 10 members. Committee chairs reporting on their own work so will attempt to briefly summarize our other work. Thank you to these amazing committees and their chairs!
- Hybrid meetings, purchased equipment for this purpose.
- We are a member of:
 - Kitchissippi 9, a working group of all CAs in Kitchissippi Ward. We work closely with other CAs and Councillor Leiper on a wide array of issues from greenspace to affordable housing, traffic, and more.
***Elections debate organizing team (volunteers in Kitchissippi that organize municipal, provincial, and national debates for our electoral district) are looking for volunteers. Email Judith Shane (judithfshane@gmail.com) to learn more.
 - Federation of Community Associations (FCA). We work with CAs throughout the city on a wide range of issues.
 - Friends of Parkdale Park. As members of this group, we help to make the Wednesday music in the park and Saturday yoga in the park happen as well as other initiatives. Next year is Parkdale's 100th anniversary.
 - Ottawa Community Benefits Network advocates for the use of community benefits agreements in large scale developments throughout the city. Martin in our contact (*Martin spoke to the benefits of the network: ensuring parks/amenities for the neighbourhood, affordable housing etc*)
 - Tunney's Pasture Community Perspectives Group. Working group of about 30 community reps that advise Federal employee team on the renewal of Tunney's. There will also be many public consultations as that goes forward.
 - WWBIA Placemaking Committee: This committee works on everything from graffiti and planters/trees along the main streets to public art.
 - READ Rosemount: Has been an advocacy committee for the Rosemount Branch for the OPL for almost 10yrs. Will be going into dormancy due to lack of volunteers.
 - P4X: Working group of various interested local organizations to address the current threat of losing Plouffe Park. (*Lorrie Marlow is here at the back if you'd like to talk about the issues*)
- Various initiatives that don't fit directly under a committee:
 - Community survey of Hintonburg residents - open until September 30th.
 - Armstrong park is being expanded. Currently width of 2 lots, 3rd lot being added to make a through park to Ladouceur. Funding from the ward's parks budget.
 - Supported Mechanicsville CA's efforts to protect NCC lands north of Laroche park through their Trees not Embassies campaign.
 - Have worked with the HCC to purchase approximately \$2,000 of sports equipment in Al Norris' name.
 - Donating \$1000 to the HCC for youth programming this year.

- Involved with various events beyond those below such as: Hintonburg 5K, Marathon Cheering Station, Kitchissippi Ward Garage Sale.

6. Treasurer's report (Nicholas Olmstead)

~\$59K assets

- Much is kept available for potential land tribunal work
- There is \$9k due for the 5K the last two years
- No liabilities
- Nicolas listed some highlights (which can be read in the report)
- Net income was \$2k for the year

Hard copies at the back if you need them .

MOTION to approve the [Treasurer's Report](#): M/S: Rhys/Martin, passed.

7. Committee reports 7:30 30min

a. Arts: Paulette Dozois & Jessica Stark

- This past year saw the return of two of our biggest events: The Hintonburg Artisan Craft Fair and ArtsPark.
- The Craft Fair took place on November 26th 2022. We filled the Hintonburg Community Centre's gym with local crafters and vendors, baked goods from our community bakers, a silent auction with goods donated by our crafters and local businesses, and our famous chili! We received positive feedback from both vendors and participants. We are grateful to all our volunteers who we couldn't have done the event without.
- On June 10th, we hosted our other signature event: ArtsPark. We lined up Armstrong and Hamilton St with over 30 crafters and filled Parkdale Park with family-friendly games, crafts and activities. It was a successful event attended by many throughout the entire day and evening.
- Our success was due to our very successful partnerships with the West Wellington BIA and Ottawa Markets. This collaboration brought a wide variety of vendors, crafters, artists and volunteers to our event. A big thank you to all who participated and volunteered. Please send us any comments on how we can make this a better event.
- We are now in the process of organizing our 2023 Holiday Craft Fair that will take place on Saturday November 25. Follow our website and social media for updates, and we look forward to seeing you there. We are looking for volunteers of any age. Remember high school students can complete their volunteer hours with the HCA.
- The Arts Committee is looking for volunteers not only for our two big events but also to continue our work on painting the utility boxes and blank walls in our community. Should you wish to be part of the Arts Committee, please chat with us tonight or send me an e-mail at jess.stark01@gmail.com.
- Thanks again to our wonderful community for supporting our two big events this year. We look forward to another successful year!

b. Communications: Emily Addison

- We have a small but mighty Communications team!
- Lucy Trew took over as e-newsletter editor and has done a fantastic job every two weeks. Thank you Lucy 😊
- We've had some mundane issues to deal with (little website clean ups, sorting out email issues) in addition to our regular work.
- We set up a pop-up on the website which encourages people to sign up for our e-newsletter. This has been very effective.
- We updated our policy on using photographs from the internet when we were made aware about permission issues.
- Board members share responsibility for sending out press-releases and official letters on a number of issues (e.g., Trees not Embassies; development at 979 Wellington).
- We have been using Facebook for some messaging (our page and posting on local groups). However, we haven't been actively using Twitter/X.
- This year we've gone to a full colour newsletter in a much more blocky style which is being mailed to all addresses in Hintonburg. (About 5-6 people in room did not see the newsletter in their mailbox.)
- We would love to have more support on this committee. In particular, it would be great to have another Board member become involved to handle some of the website and social media updates.

c. Environment: Jim Delaney

- This year was a year of rebuilding for the Environment Committee. The committee now has 17 members, with between 5-8 participants meeting monthly to plan activities and exchange information.
- Jim Delaney took over as Chair, with Barbara Long taking over as the representative of the HCA on Community Associations for Environmental Sustainability.
- We hosted two major events:
 - Clean up the Capital in May saw 12 teams (20 people) collecting 17 bags of garbage. There is an attempt to avoid collecting leaves in order to allow further mulching and protection of insects. The committee was also joined by the Ottawa Wildflower Library and Safe Wings Ottawa, who hosted successful education tables during the event.
 - The Environment Committee also collaborated with CAFES to host a consultation event on climate resilience. The event, which was supported by the City of Ottawa, hosted more than 50 residents of Hintonburg, Champlain Park, Wellington Village, Mechanicsville, Westboro, and Civic Hospital. Discussions at six breakout tables focused on how individuals, communities and the City could support adapting to challenges such as extreme heat and flooding. A report was produced and circulated by the HCA.
[Ward 15 Climate Resiliency Community Dialogue Report.pdf](#)
- Committee members engaged in a number of gardening activities in collaboration with the Hintonburg Economic Development Committee, an area of increasing focus. Maintaining community gardens in parks and public areas, and encouraging the use of local pollinator plants, has become an area of passion.
- Finally, the Committee joined or signed on to a number of local consultations and campaigns, including feeding into the design the expansion of Armstrong Park, and commenting on the energy plans for the new Ottawa Hospital site.
- After a summer hiatus, the Environment Committee will soon begin meeting again in late September. Get in touch with Jim Delaney at delaney.jim@gmail.com if you would like to join.

d. Heritage & History: Jeanne Inch

The History and Heritage Committee has begun working on several projects, recognizing that most of them will take time, and some resources. Given Bill 23 and changes to the Heritage Register, we are working on identifying and researching registered properties with the most potential to be designated. We will recommend those properties to the city, along with the research and the criteria the properties would meet. A recently designated property is Iona Mansions. The committee is also exploring options for an interactive map of Hintonburg, with stories and photographs, beginning with the nine designated properties. Another idea is to work with Dave Allston to identify and publish on the HCA website, Hintonburg stories from his Kitchissippi Museum blog. We would also like to organize more guided history walks of the community and are exploring the potential for reprinting the *Hintonburg and Mechanicsville A Narrative History*. Finally, we are watching the Hintonburg Pumphouse Conservation and Redevelopment Project. The members of the Committee are: Linda Hoad, Linda Brown, Paulette Dozois, Amy Tector, Heather Thomson, Elizabeth Dansky, Judith Parker, Deborah Ironside, Jeanne Inch (chair).

e. Inclusive Communities: Doris Payer & Erica See

- The Inclusive Communities Committee is one of the newer committees of the HCA. It grew out of and expands on the former Anti-racism Committee to foster a positive, diverse and inclusive community where everyone belongs and feels welcome as they are.
- Here are some highlights of our activities over the past year towards this goal:
 - We had a Pride photo booth at the Parkdale Pride Night Market where people could come and express themselves and take away a memory of it – and create a gallery for us that shows the diversity of our neighbourhood.
 - During Hanukkah last winter we volunteered at the giant Menorah lighting event in Parkdale Park.
 - We established a recurring column in the email newsletter to recognize holidays and important dates from a variety of cultures and traditions.
 - Following an implicit bias training of the board, we established a standing item on the board agenda to provide resources that dive deeper into topics raised at the training to encourage exploration and discussion.
- We have big dreams for the coming year, including a speaker series to showcase the diversity of our neighbourhood and a way to engage more youth, and would welcome anyone who wants to lend a hand to join the committee!

f. Membership: Linda Brown

- Membership is open to anyone over 18 years of age who lives or works in Hintonburg. It is a great way to get involved in our community. It's clear -you care about what happens in Hintonburg and have taken time out of your busy lives to be here. *(HCA was founded in 1991!)*
- September is a busy time to renew memberships or welcome new members - we mail drop annual AGM newsletter to everyone in Hintonburg - and we hope that the new colourful format had you reading with renewed interest about all that we do. We also promote membership all year long in our newsletters and on our website.
- Last summer, as part of a membership drive - a dedicated crew of enthusiastic members volunteered to drop our popular I ❤️ HINTONBURG membership postcards in mailboxes that were visible from the street, all across the neighbourhood - it wouldn't have happened without their help.
- NEW merch - All new members or folks renewing their membership are eligible for a fun HCA sticker to put on your water bottle on your bike or wherever you would like. It's a small way to say thank you!
- Year after year, members like you fill out the membership form and volunteer at HCA events or activities. We couldn't do it without your help - truly. It is great to see familiar and new faces always. It will be another busy year again this year.Thanks for supporting the HCA and for joining us this evening!

h. Security: Cheryl Parrott

- **Community Policing:** We have submitted a joint letter with WWBIA & MCA to City Council & Police Services Board urging them to provide adequate resources to community policing-which is effective at preventing crime. This budget line was decreased 6 years ago.
- **Vacant Buildings:** 2% of buildings in Hintonburg are vacant, most are boarded. We fought to have the Vacant Unit tax implemented and very recently defended its continuation. We have worked with Bylaw this summer on making sure the new Vacant Property Permit system functions - the implementation is painfully slow but this new system will eventually make a difference.
- **Walking Safety:** We organized 2 walkabouts with City staff – one on accessibility issues with patios and A-frames on Wellington St and the other on the deteriorated state of the sidewalk surface. We also helped the WWBIA with a spring audit of the sidewalks.We also are part of the Council on Aging Snow Moles campaign to audit and lobby for safer winter walking conditions.
- **Construction Safety:** We monitor the construction activity at the Claridge site at Somerset/Breezehill and have strongly advocated for changes to some unsafe construction procedures near Devonshire School. We assist & advocate for neighbours both with the City and developers on construction issues beside them.
- **Other:** We advocate to the City on other By-Law Reviews. Patio Regulations, Clothing Donation Box By-Law *(many of these things are only given one-week notice so need to be ready to respond)*

i. Sponsorship: Jessica Stark

- The HCA has had a Sponsorship Program in place for several years. It has been a major source of revenue for our activities and initiatives, and we are so grateful for the support of our local businesses.
- The values of our Sponsorship Program are as follows:
 - **Reflective** of HCA's Mission, Objectives, and Values as well as the operational needs of the HCA.
 - **Collaborative** to promote two-way dialogue and positive relationships between HCA and sponsors.
 - **Beneficial** to both the HCA and the Sponsor.
 - **Inclusive and flexible** to enable many different businesses to participate in ways that meet their financial ability and interests through the three different sponsorship levels.
 - **Community oriented** to showcase the community-oriented practices of sponsors through newsletter spotlights, and social media posts.
- We began our 2022-2023 term continuing with our 2022-23 Sponsorship Program which terminated in Spring of 2023. This was a three-tiered system (gold, silver and bronze levels) that was created to be flexible and inclusive to all businesses in the neighbourhood, while also giving them maximum marketing value for their contribution.
- In Spring of 2023, we commenced our 2023-2024 Sponsorship Program using the same three-tiered system.
- Since then, we have supported and continue to support our sponsors at all three levels through various ways including website, newsletter and social media promotion, verbal acknowledgment, presence on physical posters and promotional materials for events as well as spotlights in our newsletters.
- I would like to acknowledge and express appreciation to our sponsors:
 - Our Gold Sponsors are Wellington West BIA, Full Cycle Bikeshop and Mann Lawyers and Councillor Jeff Leiper.
 - Our Silver Sponsors are Maker House Company, and Prana Shanti Yoga Centre.

- Our Bronze Sponsors are: The Hintonburg Public House, Hair Fellas, World of Maps as well as Merge Design Print and Promotion.
- I would also like to express special acknowledgment to the many businesses that have made in-kind donations to our events and initiatives over the year.
- Since our sponsorship program was launched in the spring, it will be in place until spring of 2024. At that point, we will be seeking feedback from our sponsors and reassess the structure of the sponsorship program for the next year.
- If you have any questions please do not hesitate to contact me at jess.stark01@gmail.com

j. Hintonburg Supper Club: Carol Paschal

- The main objective of the Hintonburg Supper Club is to support local restaurants and to provide an opportunity for Hintonburg residents to get to know their neighbours in an informal setting. It is open to anyone that lives, works or owns property in Hintonburg.
- There are no membership fees – attendees just pay for what they eat and drink. The date varies each month although events tend to be held on Mondays through Thursdays. There is no obligation to attend every month. (*Carol joked that people are welcome to pay for her meal/drinks*)
- Monthly notices are sent via email. Details are provided about whether or not the restaurant can accommodate special requests (e.g. vegetarian meals or food allergies), whether alcohol will be available, and whether the building is accessible to people with mobility issues.
- Looking to engage more men and youth.
- For further information contact hintonburg.supper@gmail.com.

k. Transportation: Matt Whitehead

- Responded to resident questions/concerns for parking/signage/infrastructure.
- Followed the transportation master plan updates (we submitted our feedback last year).
- Monitored snow clearing/removal. Expectation is that Winter Quality Maintenance Standards are updated (or at least reviewed) for this coming season.
- Queensway bridge replacement: initial discussions about the bridge replacements with MTO/consulting firm. This will be a major piece of work/disruption in our neighbourhood in coming years. Needs support from the whole community to try and minimize issues. More to come!
- *Jeff said he is expecting an update from the MTO before the end of month.*

l. Zoning: Cheryl Parrott

- Statistics: presently there are 5200 occupied units in Hintonburg. 3600 new units have been approved or are in the process of being approved but not yet built - several were approved up to a decade ago. There are at least another 2700 units approved that are just the other side of the LRT line 2 from Bayview Station to Corso Italia Station.
- The City suggests 2 hectares of parkland per 1000 people for optimum healthy living – we presently have just 1/4 of that amount - 0.44 hectare/1000 people.
- We have dealt with: 12 Committee of Adjustment applications, 2 Zoning Bylaw Amendments, 2 Site Plan Control applications for high rise buildings. We have responded to a few general zoning changes and omnibus bills. We participated in joint meetings with industry & City staff on zoning changes in response to Provincial changes that allow 3 units on any lot in the City. (*noted that Bill 23 allows 3 units on ANY lot*)
- We submitted participant statements to 4 Ontario Land Tribunal hearings. Last year we had appealed the development proposal at **979 Wellington** – we negotiated a settlement that will enhance the public realm directly beside the development and integrate it with Somerset Square. Thank you to all who supported us.
- We will be involved with development of the new Zoning Bylaw over the next 2 years – so we really need more **active** members to try to spread the workload. Meetings are now usually held in person.

8. Report from the ONCA (Ontario Not-for-Profit) Corporations Act Working Group (Erica See, Elliott Buckland, Linda Brown)

Erica spoke about the ONCA

- This is a new law that governs how not-for-profit organizations operate. It comes into effect at end of September 2024
- It will require us to make changes to our constitution and how we operate and we need these changes to be approved by the membership by vote
- Will likely need a special meeting to have the vote as will be too late to do at AGM 2024
- Final note: don't worry, we are on it!

9. Thank yous and Remembrances

A few key volunteers have passed away this year.

- Lindsay Setzer was a committed volunteer with both READ Rosemount and the Parkdale Food Bank.
- Doug Robinson was a long time community member raising his 4 children on Sherbrooke. A great neighbour, Doug was a great friend always ready to lend a hand to his many friends in Hintonburg and to community events. He passed away this summer.
- Cally Chornenky, another long time community member from Rosemount passed late last year. Cally was a good neighbour, a strong community supporter and one of the founding Neighbour Watch block captains many years ago.

A few Board members are stepping back this year:

- Elliott Buckland was a board member for a few years now. Environment committee, K9, ONCA among others. He provided wonderful insight.
- Doris Payer joined the Board last year and has made wonderful contributions to the Inclusive Communities committee among other involvement.

10. Board Election Heather Mitchell

Names of members standing for election to the Board of Directors.

- Emily Addison
- Martin Adelaar: spoke to his enjoyment of being on the board, resident for 8 years, lots of fun
- Linda Brown
- Jim Delaney
- Paulette Dozois
- Jim Hamilton: has been involved in the HCA but not on the board, excited to be on the board (Nicolas read it)
- Maya Hendry: not in attendance but excited to be on board (from Nicolas)
- Brian Innes: Brian is happy to be involved, loves the community, lives by Connaugh PS
- Laura Jackman: retired from Feds in June, has volunteer experience for past 20 years, she has been active on the condo board at her condo on Wellington
- Nicholas Olmstead
- Cheryl Parrott
- Rhys Phillips: lives over in the "steel houses that everyone loves or hates", retired from the feds, been on the board, enjoys looking in to housing/engagement
- Erica See
- Jessica Stark
- Matt Whitehead

Heather called three times for more nominations, then nominations were closed.

Candidates introduced themselves.

MOTION to increase the number of directors for 2023-2024 from 11 to 15 and to acclaim the candidates named on the list presented at the Annual General Meeting: M/S *Larry/Daniel, passed.*

11. Open Forum

Q - Gabrielle: when will this be available to read?

- A - Yes. Draft minutes will be posted on our website and provided through the e-newsletter shortly.

Councillor Jeff Leiper:

- You can join his Kitchissippi Ward weekly newsletter
- There is a list of properties that should be prioritized for heritage designation. This is being led by councillor's office with support from Linda Hoad and Dave Allston.
- There are more repairs coming from city for sidewalks. Keep emailing city to fix them!

- 979 Wellington will be moving into public consultations. There is a stub of land that will be available for community space.
- There is a comprehensive zoning bylaw update. The bylaw does not match the official plan. We need to have a zoning bylaw that matches the official plan. The City's consultation are slightly disingenuous. Draft Bylaw in March. This will speak to intensification.
- Wellington/Parkdale tower we should hear about in a couple of months when we get decision from the land tribunal.

Q - Graham- resident since 1998, concerned about Parkdale traffic. What is the plan?

- A - Jeff: There is not a plan for Parkdale. Happy to hear ideas on what to do. They will not expropriate houses or widen roads. We need to encourage active transport. It is the only solution. Aylmer has exploded and that is a huge source of traffic.
- Emily Addison - asked about directing traffic to Holland which is wider.
- Wayne raised removing the median at the Queensway.
- Nicolas raised southbound on Parkdale only, with northbound only on Holland
- Paulette asked about pedestrian safety. Jeff said a scramble will not fly in city - it will lead to the street failing further. Bring back the horses!!! (our inner city roads were built for horses not cars and exploding population)

More traffic discussions

- Wanda brought up the anger/rage that she sees and described some incidents.
- Jeff brought up the need for enforcement but we need people to have a cultural shift. How do we do this? Ronnie, lives on Merton, loves to bike, been here a couple of years, would like to launch a cycling program 2024 in the spring, working with the canadian cycling association. Would like to work with the board? CANiRide. Will come back to the board with update.
- Rhys spoke about the problems with one-way streets and spending the money on widening the Queensway. It was a waste! We should turn some streets at local access streets (like Armstrong, with cycling).
- Jeff called out Bob Chiarelli for doing the HWY widening.
- Carol/Larry brought up the racing going on at the Queensway from about 10-midnight. Larry says it is also on baseline. The stunt driving charge is a serious one now.
- Suggestion to set up bicycle licenses. Jeff recommended reading about the Toronto analysis available online.

Q: The pump house heritage designation? Why now? Why let it fall apart in the first place?

- Jeff says this should be done soon - and there should be programmable space and not just stabilizing the ruins (as Cheryl understands it)

Q: What do we do about OC Transpo budget shortfall?

- Maybe some from the prov/feds? But also expect a property tax increase.

Q: Wayne asked about Magee house. Jeff said that we need the house to be sold. Expropriation will not work. The City will get their money by placing a lien and then getting that money on when it is sold.

12. Motion to Adjourn

MOTION to adjourn: M/S Nicolas/Matt, passed.