

**Hintonburg Community Association**  
**Minutes for the Annual General Meeting**

September 24 2020

Videoconference via Zoom

Call to Order @ 7:00 p.m.

**1. Call to order and welcome**

- Emily ran through various technical aspects of holding the AGM via Zoom.
- Sacha explained that we would begin recording the meeting so attendees can turn off their videos if they wish.
- HCA President Linda Brown called the 2020 AGM to order.
- Linda thanked everyone for attending the HCA's first virtual AGM.

**2. Approval of the 2020 Agenda**

**MOTION** to approve the agenda for the 2020 Hintonburg Community Association Annual General Meeting: M/S Josh/Sacha, **PASSED**.

**3. Approval of the 2018 AND 2019 AGM Minutes**

- Emily explained the typical process for how the HCA approves AGM minutes.

Draft 2018 minutes: <http://hintonburg.com/wp-content/uploads/2020/08/HCA-minutes-AGM-DRAFT-2018.09.25.pdf>

Draft 2019 minutes: <http://hintonburg.com/wp-content/uploads/2020/08/HCA-minutes-AGM-DRAFT-2019.09.26.pdf>

**MOTION** to approve the meeting minutes for the 2018 and 2019 Hintonburg Community Association Annual General Meetings: M/S, Josh/Sacha, **PASSED**.

**4. President's report** (Linda Brown)

- Linda noted that it's been a very busy year. The HCA has played an important role in the community for many years. Next year is our 30 year anniversary.
- Linda noted that our community is rapidly changing.
- Our board members have done a fantastic job bringing events to the community and advocating for the community.
- We didn't expect to host a virtual AGM. But when Covid started we began looking for new ways to work for the community. We shifted to virtual meetings and hosted some fun new virtual events.
- The HCA doesn't work alone. Our volunteers work closely with Councillor Jeff Leiper, Fiona, Tom, others from Jeff's office, as well as Dennis and others from the Wellington West Business Improvement Area.

**5. Treasurer's report**

- Eddie Fu reported the financial results ending August 31, 2018 on behalf of the Treasurer, Jay Baltz.
- The HCA's fiscal year runs officially until September 30, 2018. The financial statements reflect the first 11 months of the year.
- Cash at the end of August 2020 was \$\$\$\$\$\$. This a healthy balance to cover our operating expenses. It has taken roughly eight years to bring our cash to this level.
- This was a challenging year with the pandemic, but the HCA still ran events to help engage our community.
- The HCA's long-term investments currently stand at \$\$\$\$\$\$. Our investments will mature in March 2021 and October 2023.
- We are currently running a small deficit as of the end of August 2020. We expect to run a deficit of approximately \$2,000 by the end of the year.
- Our revenue has significantly decreased due to Covid. We cancelled various fundraising events and did not ask for contributions from our sponsors this year.
- It is difficult to say what events we will hold next year. Our recurring base operating costs are typically around \$4,000, so we expect to be able to cover those costs with our strong balance sheet.

The complete financial report as of August 31 2020 is available here:

<http://hintonburg.com/wp-content/uploads/2020/09/HCA-August-2020-Financial-Statements.pdf>

**MOTION** to approve the Treasurer's Report: M/S, Josh/Sacha, **PASSED**.

## **6. Committee reports**

### a. Anti-Racism/Diversity: Radha

- This is a new committee that was formed this year. It was formed following a number of racist incidents in the community which challenged our understanding of racism in the community. These incidents challenged our assumptions about racism in our community.
  - We set up an Anti-Racism and Diversity Committee in December of 2019, recognizing that we needed to actively think and address this issue. We arranged for an anti-racism workshop to be given in March to the HCA Board of Directors by Somerset West Community Health Services to better understand where we might be failing in our efforts to be an inclusive and unbiased community, and we took the facilitator's report and their feedback to heart in thinking about our approach. We also agreed to support Somerset West Community Health Centre by contributing \$2000 to their Anti-Racism program. The work was delayed by the pandemic, but they held two very successful virtual panel events in early September.
  - While we had done this work prior to recent events, the protests in May and June forced us to think about what specific actions we could take that could make a difference in our community.
- If you've followed our posts on anti-racism, you'll know that the HCA committed in June to four main actions:
  - We will seek to commission work by Indigenous artists and artists of colour for public art that we sponsor in the neighborhood.
  - We will begin to apply an anti-racism lens to our submissions to the City to break down the systemic racism inherent in our political structures.
  - We will support the coalition/office recently announced by Councillor King in whatever way we can.
  - We commit, as Board members, to continue to further our understanding of these issues so we can serve our community better.
- Regarding the four items, Radha was pleased to report that:
  - Together with the Arts Committee, we are moving forward with a process for Bell Boxes. We have recruited Hintonburg artists to serve on a selection committee, along with Arts Committee members, and we have approval for one site from Bell. We're hoping to add a few more for our first selection process. We are hoping to have some audience participation elements to our process, so please stay tuned to our social media pages!
  - Anti-racism Committee volunteers now sit on the Zoning Committee as well as work on Community Safety and Security issues to help put an anti-racism lens onto our work
  - We have a program of outreach to touch base with organizations working with marginalized communities, and we will be seeking to bring some of those organizations in to speak to our Board about the challenges faced by their communities.

### b. Arts: Radha

- Paulette, the outgoing chair, announced that Radha would be taking the lead on the Arts Committee.
- The committee runs two of the HCA's most important events, ArtsPark and Craft Fair. We were sad to cancel our staple events such as Arts Park and the Craft Fair. We look forward to bringing those events back in the future. Keep your fingers crossed for 2021!
- The arts committee is working toward having local artists decorate additional Bell boxes in the neighbourhood.
- Arts is one of our busiest committees and is always looking for volunteers.

### c. Communications: Larry

- The Committee carries out the function of the Board Executive serving directors and committee members in communicating with stakeholders. We communicate with stakeholders regularly, primarily online.
- Our website and email is the best way to get a hold of us ([info@hintonburg.com](mailto:info@hintonburg.com)). If you email us, the President will delegate incoming emails as appropriate.
- Sign up for our email newsletter! It's old technology but it works.
- We are also active on social media (Twitter, Facebook, and Instagram).
- We have been using Zoom regularly for our meetings since April 2020.

### d. Environment: Gillian (garden)

- The committee does a variety of things including a spring clean-up event. The event brings together the neighbours and builds a sense of belonging and community.

- Unfortunately it was cancelled this year, but we hope to hear everyone next year.
- This year we had a workshop on climate emergency and the urban boundary.
- We were quite active this year on advocacy related to the urban boundary. Unfortunately the boundary was not maintained, but we feel that our advocacy did have a positive impact.
- We are currently working on protecting the urban tree canopy. This involves protecting what we have, increasing and promoting native species planting, and aiming for 40% canopy to fight climate change.
- We are also preparing for a virtual workshop on planting food gardens.
- We have been working on a cloth diaper incentive program with the City for some time. We are currently with the Community Associations for Environmental Sustainability to prepare submissions on the City's waste management plan.
- Light pollution was raised as an issue by a member and Gillian invited the member to continue the discussion about light pollution and how the HCA can address the issue.
- If you want to help promote the cloth diaper incentive program or work with us, either on this or other environmental issues, please get in touch!

e. Heritage: Linda H.

- The Heritage Committee is always looking for new members who are interested in researching heritage issues. Contact Linda H. through [info@hintonburg.com](mailto:info@hintonburg.com) if you are interested.
- The next house on our radar for possible heritage designation is the Iona Mansions.

f. Membership: Emily/Linda

- We made an effort to reach out in a number of ways given that we could not connect with people in person.
- The Committee updated our membership lists, forms, etc. We currently have 163 households registered and another 63 additional adults. It's lower than in the past, but it's a healthy number. We want to make new efforts to grow our membership.
- We're working to develop ways to connect with the diverse array of neighbours that live in Hintonburg.
- We will be reinstating practices to ask people to become members after events.
- Linda thanked Emily for all her hard work reaching out to present and past members.
- We will reach out to all of those interested in becoming committee members.

g. Schools: Linda

- There is no formal committee operating right now. The Committee was formed to address past school-closure threats. But as issues arise, we try to address them. We are always looking for volunteers with an interest in schools.

h. Security: Cheryl & Wayne

- We have a new community police officer, Cst. Joseph. Cst. Neilly stayed in her position for the maximum term possible.
- Thefts, including theft from vehicles, appear to be declining with people staying home.
- We are now getting monthly info from Ottawa Public Health about locations where syringes are found. You can report needles/syringes to the City via 311 and they have a one hour turnaround time for clean-up.
- We always emphasize reporting any crimes that do occur whether it be graffiti, break-ins, etc. Reporting drives how problems are dealt with.
- Graffiti on commercial properties can be reported to the WWBIA and they will remove it within 24 hours at no cost to the business/owner.

i. Sponsorship: Jessica

- The committee planned to revamp its sponsorship program in 2020. We reached out to past and current sponsors. We developed a new three-tier system, but did not implement it due to Covid-19.
- We chose to continue promoting our 2019 sponsors without asking for a financial contribution.
- We also promoted our sponsors through new events such as #ISpyHintonburg. Neighbours were invited to visit various Hintonburg businesses and landmarks, snap a picture, and post it on social media using the hashtag #ISpyHintonburg. We then drew prizes for those who posted online using the hashtag, all thanks to one of our generous sponsors, Full Cycle.

j. Strategic Planning: Emily

- In the summer of 2018, the Board had a strategic planning retreat. The Committee was fairly active this year and is winding down their work.
- We developed strategic priorities that will guide the Board over the next few years.
- Updated the handbook and developed new policy for Board email.
- We tried to start social gatherings after board meetings, but that did not get off the ground due to Covid-19.
- We developed a plan to track work and a debrief process for events and committees.

k. Transportation: Matt

- Our goal for the coming year is to focus on accessibility for transportation options.
- Over the past year we worked on traffic calming on Bayswater, construction detours related to the LRT, etc.
- The committee works on issues involving all types of transportation.

l. Zoning: Jay & Linda H.

- The zoning committee was very busy this year and met at least once per month, often multiple times when there were multiple properties at issue. The committee has a lot of work and is always looking for new volunteers.
- There were many 'minor rezoning' applications for apartment proposals that exceed the current 4 unit maximum on a lot. Developers are trying to leverage the soon to be approved and implemented R4 Zoning which will allow as of right 8 units on 10 metre lots (i.e. most of the lots in Hintonburg where the residential zoning is almost all R4).
- Applications for variances at the Committee of Adjustment were also numerous.
- Some larger projects also kept us busy reviewing plans (often revised more than once):
  - 84-96 Hinton Avenue
  - 18-20 Hamilton Avenue
  - 177-179 Armstrong & 268 Carruthers
  - Gladstone Station District Secondary Plan
- Soon to be added to this list will be the high rise proposals at Holland Cross and 979 Wellington.
- Meetings are now held via Zoom including presentations by the applicant. Our councillor has hosted many Open Houses via Zoom.
- In addition to reviewing applications, the committee participated in the R4 Review process and commented on drafts of the by-law, including making presentations to the Planning Committee on the current by-law which went to Council yesterday.
- Some Zoning Committee members are participating in the Federation of Citizens' Associations discussions about the Ward Boundary Review, the new Official Plan and other city-wide matters that will have an impact on Hintonburg.
- We welcomed several new members to the Zoning Committee this year and look forward to their participation. More active members are welcome. We need volunteers who can help with these larger issues

m. Rosemount: Josh

- The Rosemount depot location on Wellington Street is now offering pick-up services without an appointment.
- The renovations at the Rosemount branch were delayed in the Spring because of Covid-19 and construction sites being shut down. However, work is proceeding at a steady pace with all COVID-19 safety procedures in place.
- Current Highlight as per OPL:
  - The inside of the building is nearing completion with drywall and ceilings complete, lights installed, and interior doors installed and finished
  - The three new washrooms are complete
  - Millwork for the service hub, computer workstations, and catalogue and print stations is almost finished
  - Landscaping is underway and should be finished by the end of September
  - September will also see the beginning of the window installation
  - The bird-friendly glass for the reading room "lantern" is in production and will be the final piece of the project to be put in place.
- To see recent photos and the latest updates, please visit the following webpage: <https://bibliooottawalibrary.ca/en/rosemount-revitalization>
- The OPL's current timeline for reopening Rosemount is January 2021.

n. Trivia Night: Sacha

- The HCA hosted a new trivia event this year that brought neighbours together for a fun virtual event.

- Brainstorming evolved into a prize-laden trivia contest and town hall with community association members, our city councillor, and our business improvement area executive director as hosts. The goal of the night was to promote local businesses in Wellington West, while bringing the community together for a fun activity.
- The trivia night was held on Friday May 22, 2020 via a Zoom webinar channel graciously provided by Invest Ottawa for the evening. The event was well attended and received, with prizes awarded in the form of gift certificates redeemable at Wellington West local businesses. Participants were treated to multiple rounds of trivia covering Wellington West, Ottawa, and general knowledge. In between trivia rounds, local businesses were spotlighted through interviews and prize drawings. The executive director and the city councillor for Kitchissippi ward also participated.
- Some numbers from the event:
  - 115 participants
  - \$700 in prizes, all going to local businesses in Wellington West
  - 26 prizes awarded (9 for trivia winners, 17 by random drawing from participants)
  - 5 organizations collaborating to host (HCA, WWBIA, WVCA, Invest Ottawa, City Councillor's office)
  - 4 rounds of trivia
  - 3 HCA sponsors highlighted (HPH, PranaShanti, Jamari)
  - 3 interviews with local business owners (Stella Luna, Hintonburg Public House, PranaShanti)

## **7. Board Election** (Roland Dorsay)

Linda noted that the HCA Board is losing a number of members this year and thanked each of the departing members for their contributions. Linda also emphasized that the Board is always looking for new members and that any member may be nominated to the Board from the floor.

Linda turned over the chair to Roland Dorsay, of the Champlain Park Community Association and the Federation of Citizens Associations of Ottawa, to proceed with the elections. Roland explained the rules for the election, including that anyone wishing to stand for the board must be a member in good standing and must be 18 years of age or older. If not yet a member, one can do it by contacting the current executive or signing up via the HCA's website. Members must live within the boundaries of Hintonburg and commit to attending board meetings and volunteering for the association. Meetings are held on the first Monday of every month. Board Members are expected to help on committees – possibly up to 8 hours per month.

Roland reported the names as recommended by the nominating committee and then asked for nominations from the floor. Fifteen were nominated from the floor. Nominations closed.

Full list of nominees:

1. Emily Addison
2. Linda Brown
3. Gerry Churchill
4. Paulette Dozois
5. Kevin Hamilton
6. Andrew Hind
7. Larry Hudon
8. Gillian Koh
9. Stefan Mikolich
10. Cheryl Parrott
11. Wayne Rodney
12. Jessica Stark
13. Radha Subramani
14. Matt Whitehead
15. Chris Lee

**MOTION** to increase the number of directors for 2020-2021 from 11 to 15 and to acclaim the candidates named on the list presented at the Annual General Meeting: M/S, Josh/Sacha, **PASSED**.

Emily invited the new board members to provide their email addresses to her privately. The next Board meeting will be the first Monday in October.

## **9. Group Photo**

Attendees took a screen capture photo to commemorate the HCA's first AGM held on Zoom.

## **10. Open Forum**

Jennifer Ladouceur - Hintonburg Community Centre

- The HCC is excited to ease into reopening its programs. Some drop-in programs are currently being offered with lower enrollment and enhanced cleaning.
- Current programs include kinder-gym, pickleball in the afternoon, and drop-in badminton in the evening.
- Rentals will also be returning soon.

Joel Harden - MPP Ottawa Centre

- Joel expressed thanks for all the HCA's newsletter.
- He is available to answer questions from the floor and also has a newsletter that you can use to stay up to date. He can also be reached at [jharden-co@ndp.on.ca](mailto:jharden-co@ndp.on.ca), or 613-722-6414.

Dennis Van Staaldin - Executive Director, West Wellington BIA

- Dennis echoed Joel's thanks to the HCA. The HCA and WWBIA are hand-in-glove partners when it comes to community development.
- There were a lot of great plans for Arts Park this year, and we'll carry those forward into the future.
- Meetings with HCA a few years ago led to a grant application to beautify the corner of Wellington and Parkdale. Councillor Leiper's office got involved, along with the local housing providers. There is now a Hintonburg themed sculpture in place and a ribbon cutting ceremony will happen soon.
- The WWBIA is currently pursuing boundary expansion. Once expanded the WWBIA will include all of the commercial properties in Hintonburg. This means both new members and an increased budget for activities that make this neighbourhood special.

Jeff Leiper - City of Ottawa Councillor - Kitchissippi Ward

- Jeff's office is extraordinarily busy. All councillors are very busy due to Covid-19. Jeff and his staff are doing their best to keep up.
- You can subscribe to Jeff's newsletter to stay up to date. Pop-up office hours have also resumed and are advertised online.
- The ward boundary review is underway and the priority is keeping Hintonburg and Mechanicsville intact. You can provide your feedback to the City

Larry spoke about the National Capital Commission's Lebreton Flats Master Plan being finalized in 2021.

- It will have a significant impact on Hintonburg as it abuts the Flats at our north-east corner.
- The Lebreton Flats Community Benefits Coalition was formed to lobby and work towards a community benefits agreement being struck to ensure the best results amongst stakeholders and that the community has a meaningful role in the development of such important parcels of land.
- Community Benefits Agreements (CBAs) are legal or otherwise enforceable agreements typically involving community members/coalitions, developers and governments, intending to achieve a broad range of socio-economic outcomes from infrastructure and building projects.
- Examples of CBAs include the Gordie Howe Bridge in Windsor-Detroit and the Eglinton Crosstown LRT Link.
- The HCA is a member of the coalition which includes 29 community, service, and labour groups along with other key allies.
- Folks who are interested in learning more or participating in the coalition's efforts should log onto <https://cbaforlebretonflats.ca> or contact Larry through [info@hintonburg.com](mailto:info@hintonburg.com) and he'll connect you to the appropriate person.

Fencing at McGee House was raised and Councillor Leiper said he would look into it.

Members asked about LRT noise dampening

- Councillor Leiper spoke about the City's tender for bids for noise dampening panels. An update will follow in a future newsletter.

A member raised concerns about installing additional bike racks at Hintonburg Park

- Councillor Leiper asked that the Member follow-up by email

A Member asked about the replacement of noise barriers along the 417

- Councillor Leiper explained that replacements are happening over time and the Province has a written plan which can be shared.

A Member asked about snow removal and prioritizing sidewalks

- Councillor Leiper has raised this issue before and councillors are waiting on a reply from City staff
- Dennis added that various BIAs are raising the issue of snow removal for pedestrians, particularly in light of the pandemic.

Members asked about a three-way stop at Merton

- Councillor Leiper advised that there has been no progress on that intersection.
- There is a new policy for warranted stop signs being developed.

A Member asked about the handling of drug-use compassionately and without always resorting to police

- Councillor Leiper spoke to the new Community Safety Wellness Plan that is being developed
- Joel Harden spoke to the government's efforts to provide safe ways for our neighbours to use drugs, as well as the involvement of various community organizations such as SWCHC and the Parkdale Food Centre.

A Member asked about the Prince of Wales bridge as a pedestrian connection

- Councillor Leiper fully agrees with this approach. The Mayor also agrees and the Federal Government has indicated that they will provide funding. The Federal Government is in discussions with the City. There will not be an announcement soon, but we will get it done.
- Concerned citizens can write to councillors, the mayor, and MP McKenna

A Member asked about affordable housing in Hintonburg

- Councillor Leiper spoke to the City currently considering how to use Federal money for affordable housing.
- It is important to consider both market affordable housing and below market affordable housing.
- Please write to the Mayor if you are concerned about housing, particularly to ask for inclusionary zoning.

## **11. Motion to Adjourn**

**MOTION to adjourn: M/, Josh, PASSED.**