

## Hintonburg Community Association

**Agenda - Monday, May 7th, 2018** : Hintonburg Community Centre

**Attendees:** Larry, Juliana, Emily, Paulette, Jay, Wayne, Linda B, Linda H, Ash, Al, Cheryl, and Matt

**Regrets:** Scott, Dickson, Nicholas, Sarah, Gillian, and Katie

**Guests:** Joel Harden as well as Amy and Graciana from his team

#: Topic: Resolution/Decision/Discussion	Responsibility – Action Items
<b>1: Call to Order and Approval of Agenda</b>	
M/S: Paulette/Wayne, carried.	
<b>2: Approval of April Minutes</b>	
M/S: Wayne/Cheryl, carried.	
<b>3: Treasurer's Report</b>	
<ul style="list-style-type: none"> <li>As of April 30<sup>th</sup>, we have cash of \$45,000+ and investments \$11,000+.</li> <li>This past month, we had a cash increase due to hockey and sponsorship.</li> </ul> M/S: Eddie/Cheryl, carried.	
<b>Bills to Pay</b>	
<ul style="list-style-type: none"> <li>Al: \$14.86 for hockey tournament volunteer food.</li> <li>\$100.00 for the provincial all candidates meeting.</li> <li>\$30 for 2018 FCA membership.</li> <li>Matt: \$229.84 for one-year web hosting renewal starting March 29 2018.</li> </ul> M/S: Linda H/Linda B, carried.	
<b>4: New Business-Discussion Items</b>	
<b>Joel Harden (NDP Candidate for Ottawa Centre)</b>	
<ul style="list-style-type: none"> <li>Joel Harden briefly introduced himself and his platform for Ottawa Centre.</li> <li>He answered questions about affordable housing and provincial mechanisms for funding the renewal of urban social infrastructure.</li> </ul> Candidates from other parties are welcome to address the HCA.	
<b>5: Items arising from our April Meeting</b>	
<b>a) Strategic Planning Retreat</b> The following is Larry's description of the process:  <i>Synapcity is proposing to guide our strategic planning retreat by utilizing a process centred around the concept of emergent learning. Emergent learning is based upon the idea of emergent curriculum. This is a philosophy that applies systematic approach based upon observation, documentation, creative brainstorming and work-based learning. Experience and on-going activities are what drives the curriculum, thus the learning framework is based upon the reality of the participants, not something predetermined. And each activity within the learning curriculum will help instill a sense of learning in all future activities and events. Emergent learning should be all-inclusive and value the input and experience of all participants.</i>  <i>Synapcity will help us develop our strategic plan for the next five years by:</i> <ul style="list-style-type: none"> <li><i>Developing a framing question starting with why we are meeting and what we wish to accomplish.</i></li> <li><i>Gathering data or anecdotal experiences to validate the framing question.</i></li> <li><i>Taking an environmental scan of the data for trends and patterns to qualify our assumptions.</i></li> <li><i>Making predictions for our expected outcomes based upon the discussion.</i></li> <li><i>Establishing a preliminary timeline for those predictions.</i></li> <li><i>Testing our assumptions and work goals by setting benchmarks to be assessed on an ongoing basis post planning retreat day.</i></li> <li><i>Wrapping up the day in context of the next 5 years.</i></li> </ul>	<b>Jay, Linda, and Larry</b> will coordinate any other planning requirements. <b>ALL board members:</b> Send any questions about the process to Larry. <b>Larry</b> will invite Katelyn to attend as a special guest.
<b>b) Information Management – Hard and soft copies</b> No report from either group.	
<b>c) Sponsorship Committee</b> <ul style="list-style-type: none"> <li>Katelyn has been doing heroic work on the sponsorship file along with Katie.</li> <li>There is a total of \$7,300 promised for this next sponsorship year including premier sponsors for ArtsPark and the 5K race.</li> </ul>	<b>Larry</b> to thank Katie and Katelyn. <b>Larry</b> to formally thank the sponsors with both a card as well as a 'We sponsor the HCA' sign for their storefront windows.

- Katelyn has talked to many of the businesses in Hintonburg and learned much. She will share that information with the HCA Board.
- Larry has put the business logos on our website and Facebook.
- With Katie moving, we looking for someone to help Katie.

**d) All-candidates meeting – May 17<sup>th</sup> at the Glebe Community Centre**

- The second planning meeting was well attended.
- Question themes that came up included infrastructure, infrastructure safety, housing, affordable housing, traffic, expansion of Queensway and more.

**e) Insurance**

- AON is the brokerage we've always dealt with. Our policy is with Everest. AON confirmed that our current policy would cover the full day of ArtsPark at no extra cost once the liquor license had been secured.
- Somehow, the Happening organizers were under the impression that that our insurance plan would cover their full event running May 24 to June 2.
- Ash has asked AON. They won't cover the whole festival because the Happening is named in agreements with the various businesses.
- The Happening is now working to secure insurance for the full festival.

**Other ArtsPark notes:**

- There seems to be no way to insure the fencing for the festival.
- The Happening organizers seem unclear about how the June 2 expenses/profits are being split.
- There was some concern that the HCA is not clearly identified as one of the organizers of ArtsPark within the various publicity materials.
- In future years, we should require a clear written agreement that outlines roles and expectations when we start planning an event with a partner.

**For this year's ArtsPark, we agreed:**

- Insurance: Our preference is to use our current policy to cover June 2<sup>nd</sup>. Alternatively, we could split the cost of the June 2<sup>nd</sup> insurance with the Happening under the plan they are now securing for their full festival.
- Costs/profits: Costs and profits are to be split 50/50 across the whole day.
- Fencing: Unless insurance covers the loss and/or damage of the fencing, The Happening needs to ensure that the fencing is secure.

**f) Garage Sale**

- Larry confirmed with Civic Hospital Neighbourhood Association that there will be no map this year. They talked about possibly securing a plugin for future years.
- A suggestion was made to split the Kitchissippi garage sale into two dates next year (East and West) as to avoid spreading the crowd too thin.

**g) Ward forum**

- Larry, Wayne, Cheryl and Emily were present. The event was very well attended.
- The theme was transportation - John Manconi (head of transportation for the city) spoke very well.
- Larry found that the ward forums have been very useful in terms of having all the CAs and the BIAs talking about topics that often are of interest to many. Wayne echoed this point. Emily suggested we follow up regarding ongoing discussion opportunities with other CAs in the ward.
- Thank you to Councillor Leiper's staff for organizing a great event.

**h) Parkdale Park**

- Councillor Leiper has secured a pilot project whereby the HCA can book as many events as they want in Parkdale Park for a total cost of \$57.25. The cost will be covered by the Councillor's office. Booking will go through Crystal Bernand (central booking - city staff) and whoever books the park first, gets it (no bumping).
- We confirmed that Parkdale Park is run by Parks and Rec and is not market space.
- Re the field house: Cheryl clarified with market staff about the ownership of equipment

**Larry** to post sponsor logos on Instagram and Twitter.

**Linda B** will check about volunteer needs and will let the Board know.

**Linda B** will forward the questions being posed to all of the candidates.

**Larry** will send out a notice about the various all-candidates meetings.

**Ash** will confirm the insurance policy to be used.

**Paulette** will have Larry and the Happening sign off on the agreement language.

**Matt** will send an email blast to membership about the garage sale.

**Emily** follow up with Roland regarding communication across community associations.

<p>stored at the field house. The market's Operations Manager has asked to use some of the community space for their office. (They do have space on the other side of the building.) We agreed that the community space should remain so.</p> <ul style="list-style-type: none"> <li>The dates for Yoga in the Park have been confirmed. The cost is \$400 for 8 weeks and we hope to get \$200 from WWBIA.</li> </ul> <p>M/S: That the HCA allocate up to \$400 for Yoga in the Park. Cheryl/Ash, carried.</p>	
<p><b>6: Committee Reports</b></p>	
<p><b>a: Arts</b></p> <ul style="list-style-type: none"> <li>ArtsPark has been lots of work this year and The Happening volunteers have done most of the lifting. Paulette has been the sole volunteer from the HCA at the meetings. Scott has done all the city paperwork (thank you Scott!) and Ash has worked hard on the insurance. Other regular ArtsPark volunteers seem tired out and local artists aren't stepping up to help with organizing.</li> <li>Dennis VanStaalduinen is the daytime MC and Councillor Leiper is the evening MC. It was noted that we usually don't have politicians MC our events but the Happening team approached Councillor Leiper and he is confirmed. We agreed this is ok.</li> <li>There is a lot more money for music this year. The daytime focus is on kids and families.</li> <li>After this year's event, we will consider what to do about ArtsPark in future years.</li> <li>We agreed that we would do one movie night for families this summer at a cost of \$250.</li> </ul>	<p><u>Al and Paulette</u> to talk about the bike parade.</p> <p><u>Paulette and Matt</u> to work on the kids movie.</p>
<p><b>b: Security</b></p> <ul style="list-style-type: none"> <li>Cheryl will speak at this month's Police Services Board.</li> <li>There is still a garbage issue at OCISO</li> <li>There are four properties for which we've called property standards in the last month.</li> <li>Bricks are being fixed along Wellington – WWBIA and Councillor Leiper's office have been working on getting this issue addresses.</li> </ul>	<p><u>Cheryl</u> will write a letter to OCISO for Larry to send.</p>
<p><b>c: Zoning</b></p> <p><b>Cof A applications April</b></p> <ul style="list-style-type: none"> <li>22 Lowrey: Triplex on a vacant lot, suggested better street presence, applicant agreed.</li> <li>61 Spadina: Coach house on a property with laneway at rear, no objection.</li> </ul> <p><b>CofA applications May</b></p> <ul style="list-style-type: none"> <li>1221 Wellington West: One storey only addition at rear (beside Royal Oak), recommend no objection.</li> <li>92-94 Pinhey: Severance of long semis under construction.</li> <li>41 Pinhey: Severance of a long semi.</li> <li>246 Carruthers: Demolition of a single home, construction of long semis. Rear yard and lot area variances required. Applicant invited to May 14 zoning committee meeting</li> </ul> <p><b>Other applications</b></p> <ul style="list-style-type: none"> <li>107 Armstrong (corner of Merton): Minor ZBL amendment – one lot for zoning purposes to permit the severance of the units under construction.</li> <li>83 Hinton Avenue: Site plan for seven storey apartment - public meeting held by councillor, will review at ZC in May.</li> <li>178 Carruthers: To be discussed at next zoning meeting.</li> </ul> <p><b>DevWatch:</b> Juliana has worked on development watch. Jay and Linda to work through now.</p>	<p><u>Cheryl</u> to write up comments about LeBreton flats development or <u>Larry</u> to sign.</p>
<p><b>d: Cycling</b></p> <ul style="list-style-type: none"> <li>Larry thanked Al for the web content he sent in.</li> <li>Al attended the Spring Bike Ottawa meeting at the City of Ottawa.</li> </ul>	<p><u>Al</u> to talk to the WWBIA re putting in more bike parking.</p>
<p><b>e: Environment</b></p> <ul style="list-style-type: none"> <li>We are all excited about the rejuvenation in the environment committee – way to go Gillian!</li> <li>Clean Up the Capital: There were about 30 volunteers, half as many as last year. Matt noted the event didn't go out in our email blast. Emily noted that the event was delayed because of rain. Was there a FB event this year?</li> <li>A big thank you to Pat who did a lot of work on the event this year. He even secured a truck from Dovercourt free of charge to move the bags.</li> <li>It was noted that we need to start relying on younger volunteers for the physically heavy work.</li> </ul>	<p><u>Linda</u> to let Gillian know that there is mail for her.</p>

<p><b>f: Heritage</b></p> <ul style="list-style-type: none"> <li>Linda presented at the Jane's Walk event in Parkdale Park.</li> </ul>	
<p><b>g: Traffic</b></p> <p>Dickson sent an email to Tom Pechloff advising him that:</p> <ul style="list-style-type: none"> <li>We voted in favour of the electronic speed indicator sign being for westbound traffic.</li> <li>Scott am taking over as chair of the traffic committee.</li> </ul> <p>Scott and Dickson will be getting together some time soon, after which Scott will contact Tom with a few concerns that he has, and two that have been expressed by a resident on Fairmont.</p> <p>Juliana pointed out that vehicles are parked on the south side of Armstrong between Merton and Pinhey. Wayne noted that they are being ticketed every day. There has also been a lot of ticketing on Pinhey.</p>	<p><b>ALL :</b> If you have traffic concerns you'd like Scott to pass onto Councillor Leiper's office, please let him know.</p>
<p><b>h: Communications</b></p> <ul style="list-style-type: none"> <li>No report.</li> </ul>	<p><b>REMINDER: Committee chairs</b> to send website content to Larry.</p>
<p><b>i: READ – Rosemount Library</b></p> <ul style="list-style-type: none"> <li>READ at a cross roads. READ will discuss its mandate moving forward at the next meeting.</li> <li>The OPL Board has recently stated that they expect the upcoming renovation will last our branch for the next 50 years.</li> <li>The Purple Cow storefront will be the library depot while Rosemount is under renovation.</li> </ul>	
<p><b>7: Announcements/ Upcoming Meetings</b></p> <ul style="list-style-type: none"> <li>Larry noted that nominations for the Order of Ottawa are now open.</li> </ul>	
<p><b>8: ADJOURNMENT</b></p> <p>M/S: Linda B, carried.</p>	