

Hintonburg Community Association

Agenda - Monday, February 5th, 2018 : Hintonburg Community Centre

Attendees: Larry, Nicholas, Cheryl, Juliana, Scott, Jay, Gillian, Linda B, Linda H, Matt, Paulette, Al,

Regrets: Peter, Wayne, Sarah, Eddie, Dickson, Ash, Katie, Emily

#: Topic: Resolution/Decision/Discussion	Responsibility – Action Items
1: Call to Order and Approval of Agenda M: Paulette /S: Linda H.	
2: Approval of December Minutes M: Alan /S: Linda B.	
3: Treasurer's Report Eddie submitted via e-mail.	We will approve at next meeting.
3a: Payment of Bills: There were no bills to be paid.	Eddie
4: Items arising from January	
A: Official letters with tight time-lines. Larry confirmed with the board that no motions are required for official correspondence or communications from the president on policies or positions that have been discussed and approved at previous meetings.	Larry.
B: Reporting new officers to maintain us as a corporation in good standing. Pat O'Brian has committed to putting the HCA in good stead with Ontario Corporations by catching us up in our filings by the end of February.	Larry will follow up with Pat in late Febr.
C: Digital renewal – Progress on web development Website is available for comment in a staging area. Website will go live in the very near future. Improvements will be iterative and feedback always encouraged.	Larry will publish as soon as is appropriate.
D: Infoboard at Parkdale & Wellington Proposed partnership with WWBIA.	Emily, Larry and Cheryl will meet with Dennis of the WWBIA on Feb 7 to discuss a collaborative effort.
E: Strategic Planning Retreat - Proposal from Synapcity & Handbook A proposal from Laine Johnson at Synapcity to facilitate our strategic planning retreat was shared beforehand and discussed by the board. A decision was required to choose Synapcity or ask Pat O'Brian to facilitate the event. A tour-de-table concluded that we will go with Synapcity and to include Pat as a guest facilitator. A request for a plain language one-pager will be made to ensure the proposed process is clear.	Jay will follow up with Synapcity. Larry will invite Pat to participate.
F: Micro-grant proposal Peter has stepped back from the board. A discussion on who had an interest in running with the task of setting up a regime.	Cheryl and Gillian will pick up the file.
G: Management & storage of electronic documents – Management of Paper No report	Emily, Katie,
H: Sponsorship Committee - Larry met with Councillor Leiper to discuss the changes being proposed. Jeff was in agreement, the environment has changed significantly since Jeff's efforts were initiated. Katelyn has produced a cleaned up spiffy one-pager to use with potential sponsors. Some more thought is needed on the 2 tiers and what each entails. Ample time will be allotted on this topic at our strategic planning retreat.	Larry, Matt, Katie & Katelyn will meet and finalize the one-pager. Larry to meet with WWBIA to confirm this year's sponsorship.
I: New volunteers – Linda and Al have made headway on the membership lists and volunteer aspirations. Names have been given to committee chairs. Will be posted to google docs.	Larry to reach out to Peter to ensure that we all have full rights to our google docs collection.
5: New Business/Discussion Items	
a) Ottawa Biosphere Eco-City (OBEC) – 15 minute presentation was given by James Birch of Ottawa Bio Eco-City. In a nutshell, he proposes a series of workshops with H"burg stateholders to come up with various projects as part of a community sustainability plan. The board will discuss at the next meeting or planning retreat, whichever comes first. b) Causeway – Opportunities to partner. c) TD Park People Grants – Cheryl and the board discussed the park grants. d) A neighborhood bird count is being proposed . Gillian will follow-up.	a) Gillian will prepare a 1-pager on the proposal. b) Peter Millar will attend our next board mtg. c)– Cheryl will explore with Gillian.
6: Committee Reports	
a: Arts Meeting with Summer Baird of The Happening regarding Arts Park will take place on February 6 th . There will be some sponsorship issues to resolve long-term.	Larry and Paulette to conduct a bi-lateral mtg to discuss sponsorship approach.
b: Security A Mechanicsville safety mtg will be held to address the recent shooting and stabbing. The city's post incident protocol which is being piloted in Overbrook and Somerset West was discussed.	Cheryl to keep on top of the pilot.
c: Zoning 178 Carruthers proposals are coming up. A Gateway Study for Wellington W will be undertaken. 979 Wellington proposals are being negotiated.	
d: Cycling Alan wants to do a mini-study on the cycling aspects of the SJAM Parkway.	

e: Environment No further reporting.	
f: Heritage Heritage Registry is now looking at Hintonburg. We need to be sure that affected homeowners and businesses are consulted beforehand. We don't want designations to be presented fait accompli.	
J: Traffic No report.	
7: Announcements/ Upcoming Meetings	
Peter Farrell has resigned from the board but will continue on the communications and environment committee. Larry will follow up with directors who have been inactive to see if they wish to withdraw from the board.	
8: ADJOURNMENT	
M: Matt / S: Gillian	